

**Channels (Chelmsford) Management Company Limited
c/o Remus Management Limited
Fisher House, 84 Fisherton Street, Salisbury, Wiltshire, SP2 7QY
Tel: 01722 328685**

NOTICE OF ANNUAL GENERAL MEETING

**BY ORDER of the directors of Channels (Chelmsford) Management Company Limited
NOTICE is hereby given of the Annual General meeting of the Company To be held on Thursday
11th April 2024 at 6.00pm at The Heath Hall, Beaulieu Community Centre, 17 Centenary Way
Chelmsford CM1 6AU**

PROXIES

A MEMBER of the company is entitled to appoint a proxy to attend and vote in his/her stead; the proxy need not be a member of the company. A form of the proxy appears below for completion and return to the managing agents before Monday 1st April 2024 by those members unable to attend.

NAME

I/WE.....

of.....

being a member of Channels (Chelmsford) Management Company Limited

Name.....

of.....

as my/our proxy to vote for me/us and on my/our behalf at the Annual General Meeting of the company held on Thursday 11th April 2024 and at any adjournment thereof.

Signature(s).....

Date.....

Return to: Remus Management Ltd 51-53 Broomfield Road, Chelmsford, Essex CM1 1SY

ANNUAL GENERAL MEETING
of
Channels (Chelmsford) Management Company Limited
To be held on Thursday 11th April 2024 at 6.00pm at The Heath Hall, Beaulieu Community Centre,
17 Centenary Way Chelmsford CM1 6AU

AGENDA

- Introductions
- Chairman's Update
- Service Charge Accounts
 - Election of Directors
 - Future Projects
 - Covenants
- CCMC/CIC Relationship
 - Site Wide
- Water Fountain Feedback
 - POD claim update
 - Parking Restrictions
 - AOB

**NOTICE OF INTENTION TO PROPOSE THE ELECTION OF A DIRECTOR OF
Channels (Chelmsford) Management Company Limited**

With reference to the Annual General Meeting of the company to be held on Thursday 11th April
2024 at 6.00pm at The Heath Hall, Beaulieu Community Centre, 17 Centenary Way Chelmsford CM1
6AU

I,.....
(Full name of proposer)

of.....
(Address of proposer)

HEREBY GIVE NOTICE of my intention to propose:

.....
(Full name of proposed director)

of.....
(Address of proposed director)

For election as a director of Channels (Chelmsford) Management Company Limited

.....
(Signature of proposer)

.....
(Date)

NOTICE OF WILLINGNESS TO BE ELECTED

I, the above-named, confirm my willingness to be elected as a director of Channels (Chelmsford)
Management Company Limited

.....
(Signature of proposed director)

.....
(Date)

NOTE: These notices must be returned to Remus Management Ltd, 51-53 Broomfield Road,
Chelmsford CM1 1SY on or before **Monday 1st April 2024**